



PERINTON RECREATION & PARKS DEPARTMENT

1350 TURK HILL ROAD, FAIRPORT, NY 14450
PH. 585-223-5050

MEMORIAL POLICY FORM

NON TRANSFERABLE

Name: _____ E-Mail: _____

Address: _____ City: _____

State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Type of Memorial requested (tree, plaque, bench): _____

Will you be planning a formal gathering at the time of the memorial installation? (Y/N): _____

Name/reason for the Memorial request: _____

Requested completion date (season dependent): _____

SIGNATURE: _____

TODAY'S DATE: _____

Office Use:

Approved by: _____

Approved location: _____

Amount Paid: _____

TOWN OF PERINTON
RECREATION AND PARKS DEPARTMENT
MEMORIAL POLICY

OBJECTIVE

To provide guidance and criteria regarding Memorial Policy services, ceremonies, trees and park structures in the Town of Perinton parks and open spaces.

PROCEDURE AND GUIDELINES

- A formal request with signed application is submitted to the Parks Director for review.
- Donations for memorials in excess of association costs help to support the Perinton Pride Fund.
- All memorials are self supported by the donor including repair and replacement costs.
- Location of memorial, donor contact information, item installed or adopted, associated costs, and date of memorial are stored at the Parks Department.
- The Town of Perinton reserves the right to remove or relocate memorial structures due to new construction, hazardous environment, or damaged materials.
- An attempt will be made to contact the donor before memorials are relocated or altered.
- Adopt a tree memorials are offered in lieu of new tree plantings.
- Park structures may include but are not limited to; benches, picnic tables, drinking fountains, and playground features.
- The Town reserves the right to accept or reject any proposals for memorials not in compliance with the Town codes, policies, or procedures.

INFORMATION

I. Memorial Trees

- *A. New Tree*
 - Selection of tree and location will be considered and mutually agreed upon by the donor and Town of Perinton staff.
 - Tree size is determined by species and purchased by approved vendors through the Town of Perinton Recreation & Parks Department.
 - The Town of Perinton may not allow new trees to be planted depending on current/future expansion plans and tree species.
 - Gatherings for tree planting ceremonies are permitted with 2 weeks advanced written notice.
 - New tree memorials and plaques are installed by Town of Perinton Parks Department staff or designee.
 - The Town of Perinton does not guarantee tree survivability.

B. *Adopt-a-tree*

- Adopt-a-tree donations are preferred to ensure the longevity of tree survival, long-term pruning care costs, overcoming potential disease, and insect concerns.
- Donation levels are available for established trees depending on size, location, and species.
- Park and tree location will be considered and mutually agreed upon by the donor and Town of Perinton staff.

II. Park Structure

- Park benches and sway swings may be adopted for memorial plaques.
- Adoption plaques may signify the remembrance of a special place, quiet corner, or favorite park for strolls.
- New purchases of benches and sway swings must adhere to Town of Perinton Recreation and Park standards with approval from Parks Director and Recreation and Parks Department Commissioner.
- Locations and items of remembrance require prior approval from the Parks Director and the Recreation and Parks Department Commissioner.

III. Memorial Plaque

- *Tree Memorials*: A marker not to exceed 17" x 9" placed at the base of the tree.
- The marker is rust-free recycled aluminum or bronze with the phrase, "In Memory Of", "In Honor Of", "Dedicated To" or similar phrase along the top followed by lines of text. 15 characters per line of text allowed.
- *Park Structures*: A plaque may be placed on the center of benches and sway swings. Name of individual with year is engraved on bronze plaque with the phrase, "In Memory Of", or "Dedicated to"/ "Special Thanks To".
- The Parks Director and Recreation and Parks Department Commissioner have final approval of marker or plaque on tree memorial or park structure memorial.

DONATION FEE STRUCTURE

I. *New Trees*

- Prices include installation by Town of Perinton Parks Department staff or designee.
- Prices may be adjusted depending on uniqueness of species and size availability.
- Traditional species such as *Acer*- Maples (not Japanese Maple), *Gleditsia*- Honey locust, *Quercus*- Oak, *Tilia*- Little Leaf Linden, *Pyrus*- Flowering Pear, *Prunus*- Flowering Cherry and similar species:
 - * 15 gal. or smaller \$450.00
 - * 2-2.5 inch caliper \$550.00
- Unique species such as *Acer palmatum*- Japanese Maple, *Acer griseum*- Paperbark Maple, *Betula*-Birch and *Ginkgo*- Ginkgo:
 - * 2-2.5 inch caliper \$1200
 - * 4-5 foot clump form \$1800.00
- Evergreen Trees such as *Abies*- White Fir, *Psuedotsuga*- Douglas Fir, *Picea*- Spruce and *Pinus*- Pine:
 - * 5-6 foot \$500.00

II. *Adopt-a-tree*

- Tree donations may be considered for established trees in our park system. Price is determined by species, variety, and age.
- Trees are available to adopt in the Town of Perinton Center Park Orchard (located on the corner of Turk Hill Road and Ayrault Road) and the Garnsey Arboretum (located on Garnsey Rd by Moseley Rd).
- The Town of Perinton Orchard, established in 2000, was designed to honor the rich farm heritage of Perinton. The orchard farm like setting overlooks premium athletic fields, children at play, farm land, wetlands, biking and hiking trails and distant hill sides.
- The Garnsey Arboretum was established in March 1975 as a greenbelt to preserve wildlife and nature trails.
 - * *Pyrus*- Flowering Pear \$3000.00
 - * *Malus*- Flowering Crabapple \$1000.00

III. *Memorial Plaques*

Tree Memorials & Park Structures

* Installed by Parks Department staff \$80.00

Memorial bench example.



Playground area Memorial bench example.

