



# Perinton Recreation and Parks Department

1350 Turk Hill Road | Fairport, NY | 14450

## Perinton Community/Aquatic Center - Splash Party Reservation Form

Contact Person: Janelle Reed - jreed@perinton.org

(585) 223-5050, fax: (585) 223-4045

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Person Responsible: \_\_\_\_\_

Name of Birthday Child/Adult: \_\_\_\_\_ Age Turning: \_\_\_\_\_

Water Feature Choice:           None                   Water Basketball                   Iceberg Climbing Wall (*Ages 8 and up only.*)

Food Brought In: \_\_\_\_\_ Refrigerator/Freezer Needed?   YES   NO

Age Group of Participants:   Under 5/Preschool           5-7/Youth           8-12/Preteen           13-18/Teen           19 and up/Adult

Total # of Invited Attendees: \_\_\_\_\_ Total # of Adult Chaperones: \_\_\_\_\_

Max of 25 Attendees:   Preschool.....17 children/8 adults   (2:1 ratio)   *T-Shirt for birthday child (choose one):*  
*(adults and children)*   Youth.....19 children/6 adults                   *Youth:   X-Small   Small   Medium*  
                                   Preteen.....21 children/4 adults                                   *Large*  
                                   Teen.....23 teens/2 adults                                   *Adult:   Small   Medium   Large*  
                                   Adult.....Max of 25

DAYS	TIMES						
	6:00-8:00pm	6:30-8:30pm					
<b>Fridays</b>	6:00-8:00pm	6:30-8:30pm					
<b>Saturdays</b>	12:00-2:00pm	1:00-3:00pm	2:00-4:00pm	3:00-5:00pm	4:00-6:00pm	4:45-6:45pm*	
<b>Sundays</b>	12:00-2:00pm	1:00-3:00pm	2:00-4:00pm	3:00-5:00pm			

\* = Available beginning in October

Date and Time Preference:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_ 3rd: \_\_\_\_\_

**Note: Dates and times submitted are requests only. No reservation is confirmed until a signed form and receipt has been issued by the Recreation and Parks office.**

Party reservations include 2 hours use of room (1 hour of pool use included) for 25 total attendees (children and adults). Arrival time for party cannot exceed 15 minutes and departure must be at specified time. Tables, chairs, table coverings, cups, plates, napkins and plastic ware will be provided. All other items will be the responsibility of the reserving party. Not all party time slots are able to use the Observation Room.

Splash Party Fee: Residents - \$175.00; Non-Residents - \$200.00

Form of Payment:           CASH                   CHECK (*\$20.00 fee for returned checks.*)                   CREDIT CARD

Card Type:   MASTER CARD   VISA   DISCOVER   Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Name as it appears on card: \_\_\_\_\_

Total Amount Paid: \_\_\_\_\_ Signed: \_\_\_\_\_

**Please read and sign back of form.**

UPDATED: 4/24/19

**PLEASE READ CAREFULLY AND SIGN**

1. Perinton Community Center will provide tables and chairs as available when requested. These will be set up in the party room when you arrive at your scheduled time.
2. Rooms will be available no earlier than 20 minutes prior to start time.
3. Protective table coverings, plates, cups, napkins and plastic ware will be provided. All other items are the responsibility of the reserving party.
4. No tape, tacks, etc. are to be used on walls, windows, curtains, blinds or woodwork. The use of confetti, and piñatas are prohibited. No decorations are to be tied, taped, wrapped or wired to ceiling.
5. All rooms must be left in the manner in which they were found. An additional maintenance fee will be assessed for rooms not left in a reasonable manner or for any damage done to the room or equipment in the room.
6. Trash receptacles will be available for your disposable. Extra liners may be requested at the front desk.
7. The P.C.C. staff will do normal sweeping and mopping. For large spills or debris, a broom or mop may be requested from the front desk.
8. Rooms will be closed at the time indicated as departure time. Any extension of this time will result in an additional fee.
9. All recyclable cans, bottles, etc. must be removed from the P.C.C.
10. Perinton Community Center is a non-smoking facility.
11. Alcoholic beverages are not allowed at the P.C.C.
12. P.C.C. asks that you be mindful of others using the building and keep noise at a respectful level.
13. All applications must be received with full payment a minimum of five working days prior to the event. No reservation is confirmed until a signed form and receipt has been issued by the recreation and parks office.
14. Any changes in set up must be made at least five working days prior to the event and all changes in time, set up, date, etc. may result in a \$10.00 processing fee.
15. Cancellation refunds will be assessed a \$10.00 processing fee, and no refunds will be made less than ten working days prior to the event.
16. All children must be supervised by adults at all times. Children under 5 must be one on one with an adult in the water. All participants in the aquatic center must be in appropriate swim wear.
17. All rules governing the use of the Aquatic Center will be strictly enforced.
18. Please no tipping allowed

I have read and understand all the above points. I also understand that I will be held responsible for any damage resulting from the use of the facility.

\_\_\_\_\_ (Person Responsible; Please Sign)

\_\_\_\_\_ (Date)